Adobe InDesign CS4: Advanced

Course Duration: 1.0 day

Course Description

Using Adobe® InDesign®, you have created simple documents. Now, you may need to create huge documents that are attractive as well as can be accessed globally. In this course, you will deploy the advanced InDesign techniques to enhance the look and functionality of your documents.

Course Objective:

You will use the advanced features of Adobe InDesign CS4 to create and design content for print and web.

Target Student:

The target student is any professional who would like to create and design print documents.

Prerequisites:

To ensure successful completion of this course, we recommend that you first complete the Adobe Indesign CS4: Level 1 course or have equivalent knowledge.

Course Content:

Lesson 1: Managing Styles
    Topic 1A: Manage Style Overrides
    Topic 1B: Base One Style on Another
    Topic 1C: Apply Styles in a Sequence
    Topic 1D: Import Styles from a Microsoft® Word Document
    Topic 1E: Redefine Styles

Lesson 2: Developing Complex Paths
    Topic 2A: Create Bézier Paths
    Topic 2B: Create Compound Paths
    Topic 2C: Create Clipping Paths
    Topic 2D: Create Type Outlines

Lesson 3: Handling Page Elements
    Topic 3A: Place Inline Graphics
    Topic 3B: Manipulate Graphics
    Topic 3C: Handle Text Layout
    Topic 3D: Create Duplicate Items
    Topic 3E: Create Anchored Objects
    Topic 3F: Manage Libraries

**For more information, or to book your course, please call Sense IT on 0870 4296445
Or visit our web site –www.sensetraining.co.uk**

Adobe InDesign CS4: Advanced

Lesson 4: Administering External Files
Topic 4A: Locate Assets Using Adobe® Bridge
Topic 4B: Merge Data
Topic 4C: Import Layered Files
Topic 4D: Export PDF Files
Topic 4E: Export XHTML Files

Lesson 5: Working with XML
Topic 5A: Integrate XML into a Document
Topic 5B: Import XML
Topic 5C: Export Documents as XML Files
Topic 5D: Create a Snippet

Lesson 6: Managing Long Documents
Topic 6A: Create Hyperlinks
Topic 6B: Insert Footnotes
Topic 6C: Insert Text Variables
Topic 6D: Create the Table of Contents
Topic 6E: Generate an Index
Topic 6F: Create Document Sections
Topic 6G: Create a Book

Lesson 7: Adjusting Print Settings
Topic 7A: Create Print Presets
Topic 7B: Preview Print Output

Appendix A: Adobe® Certified Expert (ACE) Program